

RIICRC307E

Conduct Road Pavement Construction

Final Practical Test — Assessor Only

Final Practical Test – Assessor Only Instructions

Who is this document for?

The assessor.

1 copy is needed for each learner being assessed.

What is in this document?

- Instructions on how to run the practical assessment.
- Guidelines for determining competency.
- A pre-assessment checklist.
- The practical assessment tasks that need to be completed.
- Content from the unit of competency being assessed in each task.
- An Assessment Summary.
- Any relevant documents, forms or checklists for the learner to use during the assessment (if required).

What do you need to do before you use it for the first time?

1. Rebrand the document.
2. Review the assessment as part of your validation process.
3. Set the reading and test time limits that are highlighted in pink.

See the 'Read Me First' document for a complete set of instructions on how to use these resources.

Assessment Instructions for Assessors

This assessment has been developed for assessing a cohort of learners for the unit Conduct Road Pavement Construction in the Civil Construction industry, under direct supervision, either in an actual or simulated work environment.

The assessments cover the requirements of the unit of competency RIICRC307E Conduct Road Pavement Construction.

The assessment for this unit has been divided into two parts:

1. Theory Assessment (*see Final Theory Test*)
2. Practical Assessment (*This document*).

A person who is appropriately qualified and experienced, in line with the requirements of the unit, must administer the assessment.

Evidence other than that collected through the use of this assessment tool may be considered provided that it is in line with the rules of evidence, the training package requirements, and the training organisation's policies and procedures. Any evidence, including evidence gathered through the use of this assessment tool, must follow the rules of evidence in order to be considered as contributing to a learner's demonstration of competency.

Conducting the Practical Assessment

You will need a copy of this document for each learner to be assessed.

The purpose of this assessment is to gather evidence relating to a unit of competency to determine whether or not the learner has demonstrated the skills and knowledge required by the unit to be considered competent.

All practical assessments must be undertaken in the workplace or under realistic workplace conditions, which include:

- The use of full-scale equipment.
- Timely and consistent completion of assessments reflective of outcomes expected in the workplace.
- Completing assessments regardless of weather conditions and responding appropriately to the environment.
- Acting in accordance with site and safety procedures, requirements, and regulations.

Details specific to each assessment are recorded in the Assessment Plan document. Please refer to this plan in preparation for any assessments.

1. You must direct each learner to the practical assessment section at the back of the Learner Guide which outlines the practical assessments to be completed, before the assessment begins.
2. You need to brief learners on the assessment tasks contained in the practical assessment. Answer any questions that they may have.
3. You must supervise learners at all times during the assessment. Each learner must be observed to satisfactorily complete each task, even in situations where the work is completed by a team.
4. Learners may not use any references, books, or course notes during assessments, unless these resources are common to completing the task when performed in the workplace.
5. All assessments must be satisfactorily completed. If a learner does not satisfactorily complete an assessment, a result of 'Not yet competent' will be recorded.
6. Learners should be able to complete the test in **99 minutes**. The time stated is a guide only. If a learner cannot complete the assessment in the stated time, this needs to be considered when assessing overall competency.
7. You may ask questions during the practical assessment to ascertain the knowledge of learners and reasoning for specific action required by the task. Learners may also be required by the task to explain what they are doing. You must record these comments and any other observations in the Notes & Observations section of the practical assessment.

Assessment Safety Considerations

You must make sure all required Personal Protective Equipment (PPE) is available, and that all learners are correctly fitted with PPE before the practical assessment begins.

You should ensure that any faulty or defective equipment intended for the purpose of hazard identification or equipment checks are secured away from serviceable equipment to prevent an unsafe situation occurring during the test.

Grounds for stopping the Assessment

If, at any time during the practical test, any learner acts in a manner that endangers themselves, others, equipment or property, the assessment must be stopped immediately. You are required to identify the dangerous act to the learner and re-schedule the test for a later time.

Determining Satisfactory Completion

In order for a learner to achieve a satisfactory outcome for the practical assessment, they will need to:

- ✓ Complete all tasks and assessments in their entirety
- ✓ Complete all tasks and assessments satisfactorily, in a timely manner, representative of real world conditions, expectations and outcomes.
- ✓ Where a task benchmark is marked no (N) please make appropriate notes in the section provided.
- ✓ Complete all tasks and assessments safely, using the correct techniques and methods and ensuring own safety and the safety of others at all times.
- ✓ Working with others, where necessary, to safely, effectively and efficiently achieve all outcomes of the assessments.

Completing the Assessment Summary and Determining Competency

An Assessment Summary is included at the end of this document and must be completed at the conclusion of both the theory and practical parts of the Final Test (summative assessment).

If the learner does not complete or achieve a satisfactory outcome in any assessment you should consider the learner as "not yet competent".

Copies of all evidence gathered during training and assessment should be attached to the assessment summary for record keeping purposes.

A copy of the assessment summary results and sign-off should be provided to the learner at the conclusion of the course.

RIICRC307E Conduct Road Pavement Construction Practical Assessment

Learner Name:	
Assessor Name:	
Date of Assessment:	
Location of Assessment:	

Pre-Assessment Checklist:

- Assessment plan reviewed and validated.
- All resources required to conduct assessment are available
- Site and weather conditions are appropriate and suitable for assessment
- Learner is wearing appropriate clothing to participate safely in the assessment.
- Learner has completed adequate training prior to attempting this assessment.
- Assessor qualifications are current and relevant to the assessment.

Notes/Comments:

Assessment 1 - Plan to Conduct Road Pavement Construction

Assessment Checklist:

The learner locates, interprets, and confirms with relevant personnel the policies, procedures and documentation required to conduct road pavement construction in assessments 2 & 3.

a) Locate, interpret, explain, and confirm work requirements, including:

i) Legislation required to conduct road pavement construction.

Did the learner correctly locate relevant legislation for conducting road pavement construction?	Y	N
Did the learner successfully confirm relevant legislation for conducting road pavement construction with relevant personnel?	Y	N
Was the learner able to correctly interpret and explain how this information would impact on the planning of their task?	Y	N

ii) Relevant WHS guidelines.

Did the learner correctly locate relevant WHS guidelines for conducting road pavement construction?	Y	N
Did the learner successfully confirm relevant WHS guidelines for conducting road pavement construction with relevant personnel?	Y	N
Was the learner able to correctly interpret and explain how this information would impact on the planning of their task?	Y	N

b) Access and interpret site policies, procedures, and documentation, including:

i) Site requirements, including:

- ◆ Environmental protection.
- ◆ Waste management.
- ◆ Communication techniques and aids.
- ◆ Site isolation, signage, barriers, and traffic control.

Did the learner successfully access environmental protection requirements for conducting road pavement construction?	Y	N
Did the learner successfully access waste management requirements for conducting road pavement construction?	Y	N
Did the learner successfully access communication requirements (including techniques and aids) for conducting road pavement construction?	Y	N
Did the learner successfully access site isolation, signage and barriers, and traffic control requirements for conducting road pavement construction?	Y	N
Was the learner able to correctly interpret and explain how this information would impact on the planning of their task?	Y	N

ii) Hazard and risk management procedures.

Did the learner successfully access hazard and risk management procedures for conducting road pavement construction?	Y	N
Was the learner able to correctly interpret and explain how this information would impact on the planning of their task?	Y	N

iii) Work activity set up procedures.

Did the learner successfully access work activity set up procedures for conducting road pavement construction?	Y	N
Was the learner able to correctly interpret and explain how this information would impact on the planning of their task?	Y	N

c) Access and interpret manufacturer specifications for required plant and equipment, including their characteristics, capabilities and limitations.

Did the learner successfully access manufacturer specifications for required plant and equipment, including their characteristics, capabilities, and limitations?	Y	N
Was the learner able to correctly interpret and explain how this information would impact on the planning of their task?	Y	N

Assessment 1 - Plan to Conduct Road Pavement Construction

Notes and Observations:

Completion of Assessment

Not Satisfactory

Satisfactory

Assessment 2 - Prepare for and Conduct Road Pavement Construction (Occasion 1)

Assessment Checklist:

The learner prepares the work area and demonstrates how to conduct a road pavement construction task in accordance with work requirements, specifications, and job plan.

a) Confirm job requirements by checking plans, drawings, or instructions to identify:

- i) Task specifications, including:**
- ◆ Compaction Standards.
 - ◆ Compaction testing requirements.

Did the learner correctly identify the task specifications by checking plans, drawings, or instructions?	Y	N
Did the learner successfully confirm the task specifications were compliant with all relevant policies and procedures?	Y	N
Did the learner confirm the task specifications with relevant personnel?	Y	N
Did the learner correctly identify the compaction standards by checking plans, drawings, or instructions?	Y	N
Did the learner successfully confirm the compaction standards were compliant with all relevant policies and procedures?	Y	N
Did the learner confirm the compaction standards with relevant personnel?	Y	N
Did the learner correctly identify the compaction testing requirements by checking plans, drawings, or instructions?	Y	N
Did the learner successfully confirm the compaction testing requirements were compliant with all relevant policies and procedures?	Y	N
Did the learner confirm the compaction testing requirements with relevant personnel?	Y	N

ii) Signage and barrier requirements.

Did the learner correctly identify the signage and barrier requirements for the job by checking plans, drawings, or instructions?	Y	N
Did the learner successfully confirm the signage and barrier requirements for the job were compliant with all relevant policies and procedures?	Y	N
Did the learner confirm the signage and barrier requirements with relevant personnel?	Y	N

b) Identify hazards and manage potential risks according to site requirements, including:

Did the learner correctly identify all potential hazards?	Y	N
Did the learner successfully assess the risks?	Y	N
Did the learner successfully implement hazard controls in accordance with site requirements?	Y	N

i) Selecting and fitting PPE.

Did the learner select the correct PPE for the task?	Y	N
Was the learner able to correctly explain why the selected PPE was appropriate for the task?	Y	N
Did the learner correctly don the PPE in accordance with site requirements?	Y	N

ii) Implementing signage and barrier requirements.

Did the learner correctly implement signage and barriers in accordance with site requirements?	Y	N
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iii) Reporting potential hazards and risks.

Did the learner correctly report potential hazards and risks in accordance with site requirements?	Y	N
Did the learner report potential hazards and risks to the correct personnel?	Y	N
Did the learner use clear and accurate terminology when reporting potential hazards and risks?	Y	N

Attach copies of any documentation as evidence of this assessment.

Assessment 2 - Prepare for and Conduct Road Pavement Construction (Occasion 1)

c) Identify, manage, and report environmental issues and ground conditions according to site requirements.		
Did the learner correctly identify environmental issues and ground conditions?	Y	N
Did the learner correctly manage environmental issues and ground conditions in accordance with site requirements?	Y	N
Did the learner correctly report environmental issues and ground conditions in accordance with site requirements?	Y	N
Did the learner report environmental issues and ground conditions to the correct personnel?	Y	N
Did the learner use clear and accurate terminology when reporting environmental issues and ground conditions?	Y	N
<i>Attach copies of any documentation as evidence of this assessment.</i>		
d) Select and check appropriate plant, tools, and equipment for the task and report faults.		
Did the learner select the appropriate plant, tools and equipment for the task?	Y	N
Did the learner correctly check the selected plant, tools, and equipment for faults?	Y	N
Did the learner correctly report any faults with plant, tools or equipment required for the task?	Y	N
Did the learner correctly follow any policies or procedures for reporting faults with plant, tools and equipment required for the task?	Y	N
<i>Attach copies of any documentation as evidence of this assessment.</i>		
e) Survey the work area for ease of access and the safe movement of materials.		
Did the learner correctly survey the work area for ease of access and the safe movement of materials?	Y	N
f) Set out the sub-base and base according to job requirements, including:		
i) Setting out the job area according to the plans and survey controls.		
Did the learner correctly set out the job area according to the plans and survey controls?	Y	N
ii) Establishing offset pegs/profiles to line and level.		
Did the learner correctly establish offset pegs/profiles to line and level in accordance with job requirements?	Y	N
g) Place and spread materials according to job requirements, including:		
i) Identifying the layer depth for spreading materials.		
Did the learner correctly identify the layer depth for spreading materials in accordance with job requirements?	Y	N
ii) Informing appropriate plant operators of the layer depths.		
Did the learner successfully inform plant operators of the layer depths according to job requirements?	Y	N
Did the learner use appropriate communication techniques when informing plant operators of the layer depths?	Y	N
Did the learner use clear and accurate terminology when communicating with plant operators?	Y	N
iii) Directing delivery trucks to the work area and informing drivers of required dispatch method for load placement.		
Did the learner correctly direct delivery trucks to the work area according to job requirements?	Y	N
Did the learner correctly inform drivers of the required dispatch method for load placement according to job requirements?	Y	N
Did the learner use appropriate communication techniques when directing delivery trucks and informing drivers of the required dispatch method?	Y	N
Did the learner use clear and accurate terminology when communicating with plant operators?	Y	N
iv) Checking the moisture content of the materials and adjusting as required.		
Did the learner correctly check the moisture content of the materials?	Y	N
Did the learner correctly adjust the moisture content of the materials as required?	Y	N

Assessment 2 - Prepare for and Conduct Road Pavement Construction (Occasion 1)

v) Assessing road pavement laying and confirming heights and dimensions are achieved in line with job specifications.		
Did the learner correctly assess road pavement laying?	Y	N
Did the learner correctly confirm heights and dimensions were achieved in line with job specifications?	Y	N
vi) Monitor movements and hazards and communicate with relevant personnel any identified changes to the work environment.		
Did the learner correctly monitor movements and hazards in the work environment?	Y	N
Did the learner successfully communicate any identified changes in the work environment to relevant personnel?	Y	N
Did the learner use clear and accurate terminology when communicating changes in the work environment to relevant personnel?	Y	N
h) Compact materials in accordance with job requirements, by:		
i) Informing roller operators of the required number of compaction passes.		
Did the learner correctly inform roller operators of the required number of compaction passes according to job requirements?	Y	N
Did the learner use appropriate communication techniques when informing roller operators of the required number of compaction passes?	Y	N
Did the learner use clear and accurate terminology when communicating with roller operators?	Y	N
ii) Assessing the compaction process and confirming the correct number of passes are made, including:		
<ul style="list-style-type: none"> ◆ Taking appropriate action if an incorrect number of passes are completed. ◆ Confirming compaction is uniform across the pavement. 		
Did the learner correctly assess the compaction process?	Y	N
Did the learner successfully confirm the correct number of passes were made?	Y	N
Did the learner take appropriate action if an incorrect number of passes were made?	Y	N
Did the learner successfully confirm compaction was uniform across the pavement?	Y	N
iii) Checking pavement trimming and finish, including:		
<ul style="list-style-type: none"> ◆ Taking appropriate action to repair surface defects, if required. ◆ Confirming specified tolerances are achieved in accordance with job requirements. 		
Did the learner correctly check pavement trimming and finish?	Y	N
Did the learner take appropriate action to repair surface defects, if required?	Y	N
Did the learner successfully confirm specified tolerances were achieved in accordance with job requirements?	Y	N
iv) Monitor movements and hazards and communicate with relevant personnel any identified changes to the work environment.		
Did the learner correctly monitor movements and hazards in the work environment?	Y	N
Did the learner successfully communicate any identified changes in the work environment to relevant personnel?	Y	N
Did the learner use clear and accurate terminology when communicating any changes in the work environment to relevant personnel?	Y	N
i) Clean up after operations according to site requirements, including:		
i) Clearing the work area.		
Did the learner successfully clear the work area in accordance with site requirements?	Y	N
ii) Disposing of or recycling materials.		
Did the learner correctly dispose of or recycle materials in accordance with site requirements?	Y	N

Assessment 2 - Prepare for and Conduct Road Pavement Construction (Occasion 1)

iii) Cleaning, checking, maintaining, and storing tools and equipment in accordance with manufacturer specifications.

Did the learner successfully clean plant, tools, and equipment in accordance with manufacturer specifications and site requirements?	Y	N
Did the learner successfully check plant, tools, and equipment for faults in accordance with manufacturer specifications and site requirements?	Y	N
Did the learner correctly maintain plant, tools, and equipment in accordance with manufacturer specifications and site requirements?	Y	N
Did the learner correctly store plant, tools, and equipment in accordance with manufacturer specifications and site requirements?	Y	N

Notes and Observations:

Completion of Assessment

Not Satisfactory

Satisfactory

Assessment 3 - Prepare for and Conduct Road Pavement Construction (Occasion 2)

Assessment Checklist:

The learner prepares the work area and demonstrates how to conduct a road pavement construction task in accordance with work requirements, specifications, and job plan.

a) Confirm job requirements by checking plans, drawings, or instructions to identify:

- i) Task specifications, including:**
- ◆ Compaction Standards.
 - ◆ Compaction testing requirements.

Did the learner correctly identify the task specifications by checking plans, drawings, or instructions?	Y	N
Did the learner successfully confirm the task specifications were compliant with all relevant policies and procedures?	Y	N
Did the learner confirm the task specifications with relevant personnel?	Y	N
Did the learner correctly identify the compaction standards by checking plans, drawings, or instructions?	Y	N
Did the learner successfully confirm the compaction standards were compliant with all relevant policies and procedures?	Y	N
Did the learner confirm the compaction standards with relevant personnel?	Y	N
Did the learner correctly identify the compaction testing requirements by checking plans, drawings, or instructions?	Y	N
Did the learner successfully confirm the compaction testing requirements were compliant with all relevant policies and procedures?	Y	N
Did the learner confirm the compaction testing requirements with relevant personnel?	Y	N

ii) Signage and barrier requirements.

Did the learner correctly identify the signage and barrier requirements for the job by checking plans, drawings, or instructions?	Y	N
Did the learner successfully confirm the signage and barrier requirements for the job were compliant with all relevant policies and procedures?	Y	N
Did the learner confirm the signage and barrier requirements with relevant personnel?	Y	N

b) Identify hazards and manage potential risks according to site requirements, including:

Did the learner correctly identify all potential hazards?	Y	N
Did the learner successfully assess the risks?	Y	N
Did the learner successfully implement hazard controls in accordance with site requirements?	Y	N

i) Selecting and fitting PPE.

Did the learner select the correct PPE for the task?	Y	N
Was the learner able to correctly explain why the selected PPE was appropriate for the task?	Y	N
Did the learner correctly don the PPE in accordance with site requirements?	Y	N

ii) Implementing signage and barrier requirements.

Did the learner correctly implement signage and barriers in accordance with site requirements?	Y	N
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iii) Reporting potential hazards and risks.

Did the learner correctly report potential hazards and risks in accordance with site requirements?	Y	N
Did the learner report potential hazards and risks to the correct personnel?	Y	N
Did the learner use clear and accurate terminology when reporting potential hazards and risks?	Y	N

Attach copies of any documentation as evidence of this assessment.

Assessment 3 - Prepare for and Conduct Road Pavement Construction (Occasion 2)

c) Identify, manage, and report environmental issues and ground conditions according to site requirements.		
Did the learner correctly identify environmental issues and ground conditions?	Y	N
Did the learner correctly manage environmental issues and ground conditions in accordance with site requirements?	Y	N
Did the learner correctly report environmental issues and ground conditions in accordance with site requirements?	Y	N
Did the learner report environmental issues and ground conditions to the correct personnel?	Y	N
Did the learner use clear and accurate terminology when reporting environmental issues and ground conditions?	Y	N
<i>Attach copies of any documentation as evidence of this assessment.</i>		
d) Select and check appropriate plant, tools, and equipment for the task and report faults.		
Did the learner select the appropriate plant, tools and equipment for the task?	Y	N
Did the learner correctly check the selected plant, tools, and equipment for faults?	Y	N
Did the learner correctly report any faults with plant, tools or equipment required for the task?	Y	N
Did the learner correctly follow any policies or procedures for reporting faults with plant, tools and equipment required for the task?	Y	N
<i>Attach copies of any documentation as evidence of this assessment.</i>		
e) Survey the work area for ease of access and the safe movement of materials.		
Did the learner correctly survey the work area for ease of access and the safe movement of materials?	Y	N
f) Set out the sub-base and base according to job requirements, including:		
i) Setting out the job area according to the plans and survey controls.		
Did the learner correctly set out the job area according to the plans and survey controls?	Y	N
ii) Establishing offset pegs/profiles to line and level.		
Did the learner correctly establish offset pegs/profiles to line and level in accordance with job requirements?	Y	N
g) Place and spread materials according to job requirements, including:		
i) Identifying the layer depth for spreading materials.		
Did the learner correctly identify the layer depth for spreading materials in accordance with job requirements?	Y	N
ii) Informing appropriate plant operators of the layer depths.		
Did the learner successfully inform plant operators of the layer depths according to job requirements?	Y	N
Did the learner use appropriate communication techniques when informing plant operators of the layer depths?	Y	N
Did the learner use clear and accurate terminology when communicating with plant operators?	Y	N
iii) Directing delivery trucks to the work area and informing drivers of required dispatch method for load placement.		
Did the learner correctly direct delivery trucks to the work area according to job requirements?	Y	N
Did the learner correctly inform drivers of the required dispatch method for load placement according to job requirements?	Y	N
Did the learner use appropriate communication techniques when directing delivery trucks and informing drivers of the required dispatch method?	Y	N
Did the learner use clear and accurate terminology when communicating with plant operators?	Y	N
iv) Checking the moisture content of the materials and adjusting as required.		
Did the learner correctly check the moisture content of the materials?	Y	N
Did the learner correctly adjust the moisture content of the materials as required?	Y	N

Assessment 3 - Prepare for and Conduct Road Pavement Construction (Occasion 2)

v) Assessing road pavement laying and confirming heights and dimensions are achieved in line with job specifications.		
Did the learner correctly assess road pavement laying?	Y	N
Did the learner correctly confirm heights and dimensions were achieved in line with job specifications?	Y	N
vi) Monitor movements and hazards and communicate with relevant personnel any identified changes to the work environment.		
Did the learner correctly monitor movements and hazards in the work environment?	Y	N
Did the learner successfully communicate any identified changes in the work environment to relevant personnel?	Y	N
Did the learner use clear and accurate terminology when communicating changes in the work environment to relevant personnel?	Y	N
h) Compact materials in accordance with job requirements, by:		
i) Informing roller operators of the required number of compaction passes.		
Did the learner correctly inform roller operators of the required number of compaction passes according to job requirements?	Y	N
Did the learner use appropriate communication techniques when informing roller operators of the required number of compaction passes?	Y	N
Did the learner use clear and accurate terminology when communicating with roller operators?	Y	N
ii) Assessing the compaction process and confirming the correct number of passes are made, including: <ul style="list-style-type: none"> ◆ Taking appropriate action if an incorrect number of passes are completed. ◆ Confirming compaction is uniform across the pavement. 		
Did the learner correctly assess the compaction process?	Y	N
Did the learner successfully confirm the correct number of passes were made?	Y	N
Did the learner take appropriate action if an incorrect number of passes were made?	Y	N
Did the learner successfully confirm compaction was uniform across the pavement?	Y	N
iii) Checking pavement trimming and finish, including: <ul style="list-style-type: none"> ◆ Taking appropriate action to repair surface defects, if required. ◆ Confirming specified tolerances are achieved in accordance with job requirements. 		
Did the learner correctly check pavement trimming and finish?	Y	N
Did the learner take appropriate action to repair surface defects, if required?	Y	N
Did the learner successfully confirm specified tolerances were achieved in accordance with job requirements?	Y	N
iv) Monitor movements and hazards and communicate with relevant personnel any identified changes to the work environment.		
Did the learner correctly monitor movements and hazards in the work environment?	Y	N
Did the learner successfully communicate any identified changes in the work environment to relevant personnel?	Y	N
Did the learner use clear and accurate terminology when communicating any changes in the work environment to relevant personnel?	Y	N
i) Clean up after operations according to site requirements, including:		
i) Clearing the work area.		
Did the learner successfully clear the work area in accordance with site requirements?	Y	N
ii) Disposing of or recycling materials.		
Did the learner correctly dispose of or recycle materials in accordance with site requirements?	Y	N

Assessment 3 - Prepare for and Conduct Road Pavement Construction (Occasion 2)

iii) Cleaning, checking, maintaining, and storing tools and equipment in accordance with manufacturer specifications.

Did the learner successfully clean plant, tools, and equipment in accordance with manufacturer specifications and site requirements?	Y	N
Did the learner successfully check plant, tools, and equipment for faults in accordance with manufacturer specifications and site requirements?	Y	N
Did the learner correctly maintain plant, tools, and equipment in accordance with manufacturer specifications and site requirements?	Y	N
Did the learner correctly store plant, tools, and equipment in accordance with manufacturer specifications and site requirements?	Y	N

Notes and Observations:

Completion of Assessment	Not Satisfactory <input type="checkbox"/>	Satisfactory <input type="checkbox"/>
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Assessment Summary

RIICRC307E Conduct Road Pavement Construction

Learner Name:		Assessor Name:	
RTO Name:		Assessor Contact Number:	
RTO Number:		Date of Assessment:	

Review Questions (<i>Formative Assessment</i>)		Not Completed	<input type="checkbox"/>	Completed	<input type="checkbox"/>
Final Test (<i>Summative Assessment</i>)	Theory	Not Satisfactory	<input type="checkbox"/>	Satisfactory	<input type="checkbox"/>
	Practical	Not Satisfactory	<input type="checkbox"/>	Satisfactory	<input type="checkbox"/>
Outcome of Assessment		Not Yet Competent	<input type="checkbox"/>	Competent*	<input type="checkbox"/>

*Achieved satisfactory completion for all theory and practical assessments.

Comments:
This section is used for adding any comments, feedback, or notes about the assessment, further action required for additional training and re-assessment.

Assessor Declaration:

I, the person conducting the assessment, declare that the above-mentioned learner participated in an appropriate assessment in accordance with the assessment plan, and outcomes and objectives of the unit of competency. The information recorded above is a true reflection of this learner's assessment. The learner has been provided with feedback and informed of the assessment result and the reasons for the decision.

Assessor Name
Assessor Signature
Date

Learner Declaration:

I declare that the information contained in this Assessment Summary is accurate and is a true reflection of the assessment I have undertaken. I have been given feedback on my performance and the evidence I have provided. I have been informed of the assessment result and the reasons for the decision.

Learner Name
Learner Signature
Date